

Minutes
Midwest IB Schools
18 April 2008

The April 18, 2008 meeting of the Midwest IB Schools Association was called to order by MIBS president, Jane Reed following breakfast and socialization. Introductions were made. Congratulations were extended to the following schools on their recent authorization:

- Shawnee Mission Northwest High School DP
- Lincoln, Nebraska High School DP
- Central Academy of Des Moines DP

Those in attendance were:

Dr. Paula Brown – Camdenton High School (Camdenton, MO)
Bill Daughtridge – Millard North High School (Omaha, NE)
Debbie Haynes – Lincoln College Prep MYP (Kansas City, MO)
John Heineman – Lincoln High School (Lincoln, NE)
Vicki Johnson – Central High School (Springfield, MO)
Melissa Morgan – Central High School (Springfield, MO)
Rebecca Murphy – Shawnee Mission East High School (Shawnee Mission, KS)
Tamara Pfantz – Central Academy of Des Moines Public Schools (Des Moines, IA)
Todd Ray – Hutchinson High School (Hutchinson, KS)
Dr. Jane Reed – North Kansas City High School (North Kansas City, MO)
Rachel Russell – Lee’s Summit North High School (Lee’s Summit, MO)
Dr. Usha Saha – Lincoln College Preparatory Academy (Kansas City, MO)
Bill Sanderson – Shawnee Mission Northwest (Shawnee Mission, KS)
Sharon Showalter – Lincoln College Prep Academy (Kansas City, MO)
Brenda Tretbar – Wichita East High School (Wichita, KS)
Dr. Dan Wartick – North Kansas City High School (North Kansas City, MO)

OLD BUSINESS

Shawnee Mission East High School College Fair, October 2008

A lengthy discussion was held regarding how MIBS might participate in the SME College Fair in order to present the IB program to college representatives who will attend the SME event. It was decided to hold an ‘IB Info’ event at the Indian Creek Tech Center the day of the college fair. Three committees were formed to facilitate the event:

1. **Presentation:** Paula Brown, Jane Reed, Dan Wartick, Todd Ray, Tamara Pfanz, and Melissa Morgan. This group is responsible for a presentation to be made at specific intervals during the IB Info event. Information packets will be requested from IBO to distribute to attendees. The committee has also invited Bob Poole and/or Sandra Wade Pauly from the Vancouver office to attend and present, if possible.

1. **Marketing/Mailing – John Heinemann, Bill Sanderson, Laura Hewitt, Rebecca Murphy, Brenda Tretbar.** This group will send post cards within the next month to college/university admissions representatives so that they might 'save the date'. A follow-up flyer will be sent to these reps in September.
2. **Hospitality/Logistics – Rebecca Murphy, Brenda Tretbar, Sharon Showalter and Debbie Haynes.** The MIBS Executive Board allotted up to \$2000 to cover mailing and hospitality costs for the event. It was also decided that Jane would contact Bob Poole and Sandra Wade Pauly of IBNA to invite them to attend. It was further decided that selected IB students would be invited to the IB Info presentation.

Logo

Hyman Brand student Joel Mann has continued to work with Laura designing a logo. Laura brought Joel's latest design and it is nearly complete. Suggested changes concerning font and color will be made to the design and it should soon be ready to use. Joel will be paid \$150 once the work is complete.

MIBS Website

After several years of discussion regarding a MIBS website, a designer was finally selected and it is hoped that a MIBS website will soon be in place. Night Owl Web Design of Overland Park, KS has been chosen to design and initiate the website at an estimated initial cost of \$1,700. There will also be additional charges for hosting the site. MIBS members will be notified once the site is in place. Laura Hewitt has volunteered to maintain the site once it is established.

NEW BUSINESS

Treasurer's Report

Treasurer Rebecca Murphy reported that the total balance is \$15,097.50:

- \$10,000 CD (4 months @ 4.4% maturity date: 4/40/08)
- \$ 5097.50 Checking

It was moved, seconded and approved that \$10,000 be kept in a CD. Expenses for the IB Info event should be covered by the checking account balance.

Liability Insurance

Bill Sanderson volunteered to investigate plans for insuring and/or bonding the financial officers and/or the Board. He will report at the October meeting.

Regional Association Leaders' Meeting

Jane attended the Regional Association Leaders' Meeting in Toronto in January and brought back the following relevant information. Anyone who would like a complete report should contact Jane via email.

- The new IBNA head is Drew Deutsch
- Jane signed the License Agreement on behalf of MIBS
- The school census is required by June 1 and is available via IBIS
- 'Concurrency of Learning' is required for each DP school and demands that at least one SL course span two years of learning (the two years of the DP)
- TOK teaching must span the two years of the DP. Exceptions must be requested from Gloria McDowell.
- Tony Flatley has been hired as 'ombudsman': ombudsman@ibo.org
- Jeffrey Beard reported that there is a 15-16% annual growth and it is projected that by 2020 there will be 10,000 IB world schools.

Changes in positions

The following changes were announced at the Board meeting, and replacements were chosen per the MIBS constitution:

- Mary Viveros will assume a Kansas City, KS district administrative position and will no longer be able to fill the Head of School position on the Executive Board.

David Ulrich was appointed as the MIBS Head of School position.

- Vicki Johnson will retire as DP coordinator at Central High School, Springfield, MO effective at the end of the 2007-08 school year.

Rachel Russell was appointed as the new MIBS Secretary.

- Additional changes:

Brenda Tretbar has taken a counselor position for 2008-09 at Shawnee Mission East High School; a coordinator for Wichita East will be announced at a later date.

Melissa Morgan will replace Vicki Johnson as DP coordinator at Central High School Springfield.

Request from Arkansas

Jeff Hagers DP coordinator at Bentonville, AR requested a joint MIBS-AR roundtable meeting to be held at a NW Arkansas IB school. After considerable discussion, it was decided that MIBS meetings/roundtables will remain in the Kansas City area, but Jane will follow-up with Jeff to discuss what his thoughts are and how we can work together as regional associations to share resources. All Arkansas IB schools are still invited/encouraged to participate in MIBS activities.

Examinations

It is projected that at least two Kansas City area schools will get 'surprise' visits by IB representatives during the examination period. Even though DP coordinators are well aware of the exam rules, the following topics were reiterated:

- Maintain security by keeping exams locked away securely
- Do not open the exam bags prior to the exam session
- Students must be seated 1.5 meters (shoulder to shoulder)
- Read the rules to the students

2008-2009 meeting dates

- October 15 and 16 @ Shawnee Mission East; meeting at Indian Creek Tech Center
- October 15 – SME college fair/IB Info
- October 16 – MIBS meeting including roundtable discussions for Group 3 teachers (History, ITGS, and Psychology), coordinators, and heads of schools.
- January 23, 2009 @ Lee's Summit North; coordinators and heads of schools
- April 17, 2009 @ Shawnee Mission North; coordinators and heads of schools

Following the completion of the business items, the three IB Info committees met separately for 20 minutes to plan and delegate responsibilities. A brief wrap-up followed the break-out sessions.

Meeting adjourned at 2:00.

Respectfully submitted,
Vicki Johnson